TAMILNADU MEDICAL SERVICES CORPORATION LIMITED
(A Government of Tamilnadu Undertaking)
417, Pantheon Road, Egmore, Chennai – 600 008.
Phone: 044-2819 1890, 2819 0259/ Fax: 044-2819 0636
Website: www.tnmsc.com
Email: enquiry@tnmsc.com

Ref.No.Q016/M(P)/TNMSC/SYR/2012 **Date: 18.09.2012**

INVITATION OF LIMITED TENDER FOR THE SUPPLY OF STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML TO TNMSC, CHENNAI

To

Dear Sir,

Sub: Invitation of Limited Tender for the supply of **Sterile Disposable Syringe With Needle Non-Toxic/Non-Pyrogenic – 20ml** to TNMSC, Chennai.

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1. You are invited to submit your most competitive quotations for the supply of **Sterile Disposable Syringe With Needle Non-Toxic/Non-Pyrogenic – 20ml** to TNMSC, Chennai .

2. To assist you in the preparation of your quotation, we are enclosing the following.

   (i) The Item with their specification and quantity.

   (ii) Instruction to Bidder.

   (iii) Draft Contract Agreement format, which will be used at the time of finalising the Contract.

3. You are requested to provide your offer latest by **03.00 P.M. on 25.09.2012.**

4. Quotations will be opened in the presence of Bidder or their representative who choose to attend at **03.30 P.M. on 25.09.2012** in the office of the TamilNadu Medical Services Corporation Limited, Egmore, Chennai.

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417, Pantheon Road, Egmore,
Chennai - 600 008.
Tel.No: 044- 2819 1890 / 2819 0259
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Tamil Nadu Medical Services Corporation Limited

2nd Floor, 417, Pantheon Road, Egmore, Chennai – 600 008.

LIMITED TENDER FOR THE SUPPLY OF STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML

TO

TNMSC, CHENNAI .

Last Date for Submission: 25.09.2012 at 03.00 P.M.

INSTRUCTIONS TO BIDDER

SECTION – A

1. The General Manager(Drugs), Tamil Nadu Medical Services Corporation Limited invites quotations from the **Manufacturers/Distributors having valid Manufacturers authorization** for the supply of **STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML** to TNMSC, Chennai for the listed item in the **Annexure-I**.

2. Qualification of the bidder: The bidder shall provide qualification information, which shall include:

   (A) Manufacturing license/Drug license for the item quoted as applicable.

   (B) For distributors, wholesale license for the sale along with manufacturer's authorization & manufacturing license of the company with endorsement copy.

   (C) Average annual turn over for the last 3 years (Turn Over statements of manufacturing firm also to be produced).

   (D) Items supplied should bear the logo "TN Govt. Supply Not For Sale" in the cartons and it may be affixed/printed with indelible ink.

3. To qualify for the award of the contract the bidder:

   (a) Should possess valid manufacturing license with product endorsement/manufacturers authorization in case of Distributors.

4. **BID PRICE**

a) Contract shall be for the supply of **STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML** to TNMSC, Chennai Corrections, if any made in the rates shall be done by crossing out, initialing, dating and re-writing.

b) The rate quoted per unit for landed price shall be inclusive of Excise duty, freight, Insurance, customs duty etc., but exclusive of CST and Tamilnadu General Sale Tax.

c) The rates quoted by the bidder shall be fixed and shall not be subject to adjustment on any account.

d) Rates should be quoted in Indian Rupees only.

5. **SUBMISSION OF QUOTATIONS**

5.1 Each bidder shall submit only one quotation.

5.2 The quotation submitted by the bidder shall comprise the following:

a) Quotation in the format given in section-A & section B duly signed in all the pages.

b) Qualification information form given in section B duly completed.

c) EMD in the form of Bankers Cheque/Demand Draft for Rs. 3,000/- drawn in favour of TamilNadu Medical Services Corporation Ltd., Chennai.

5.3 The bidder shall seal the quotation in an envelope addressed to the General Manager(Drugs), Tamil Nadu Medical Services Corporation Limited, Egmore, Chennai – 600 008.

The envelope will also bear the following Identification:

Ref.No.Q016/M(P)/TNMSC/SYR/2012, dt.18.09.2012

Limited Tender for Supply of "STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML "to TNMSC, Chennai "
Do not open before 3.30 P.M. on 25.09.2012"

5.4 Quotations must be received in the office of the Tamil Nadu Medical Services Corporation Limited not later than the time and date given in the letter of invitation. If the specified date is declared to be a holiday, quotations shall be received up to the appointed time in the next working day.

5.5 Any quotation received by Tamil Nadu Medical Services Corporation Limited after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

6. **VALIDITY OF QUOTATION**

Quotation shall remain valid for a period not less than 120 days after the deadline date specified for submission.

7. **OPENING OF QUOTATIONS.**

Quotations will be opened in the presence of bidders or authorised representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

8. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not

officially concerned with the process until the award to the successful bidder is announced.

9. EVALUATION OF QUOTATIONS

The purchaser will evaluate and compare the quotations determined to be substantially responsive as indicated below.

(A) Meet the qualification criteria specified in clause 2 and 3 above.

(B) Are properly signed in all the pages.

(C) Conform to the terms and conditions and specifications.

(D) The quotation would be evaluated for an individual schedule.

(E) Rates to be quoted only in **Annexure – IV**.

(F) EMD as specified.

10. AWARD OF CONTRACT

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

10.1 Not withstanding the above, the Tender Inviting Authority reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at time prior to the award of contract.

10.2 The bidder whose bid is accepted will be notified the award of contract by the Tender Inviting Authority prior to expiration of the quotation validity period. The accepted bidders is required to execute agreement and deposit the security amount failing which EMD will be forfeited.

10.3 The accepted bidders is required to execute agreement and deposit the security amount failing which EMD will be forfeited.

10.4 In the case of non-supply of the items within the stipulated period, TNMSC reserves the right to forfeit the EMD, and to purchase the item from any alternate source at the risk and cost of the defaulted supplier.

11. **SUPPLY SCHEDULE**

11.1) The supply shall be made to the **designated warehouses of TNMSC**,as specified. The supply should be completed **within 15 days** from the date of receipt of firm order. However TNMSC reserves its rights to receive the goods upto 30th day, subject to a levy of 0.5% per day.

11.2) Samples from each batch of supplies will be chosen at the point of supply or distribution/storage points for testing. The samples will be sent to different laboratories for testing as decided by the TNMSC. In case of quality failure the value of the entire batch of the drug will be deducted from any amount payable to the tenderer.

12. LIQUIDATED DAMAGES:-

For delay in supply of the goods beyond the stipulated period, liquidated damages at 0.5% per day will be levied upto 30th day, after which the order stands automatically cancelled.

13. Security Deposit & Agreement :

On information of acceptance, the successful bidder shall execute agreement with TNMSC and deposit the security amount in the form of Demand Draft in favour of TNMSC Ltd., for a value of Rs. 20,000/-.

Sd/-
General Manager (Drugs)

SECTION – B

1. FORMAT FOR QUALIFICATION INFORMATION
2. FORMAT FOR SUBMISSION OF QUOTATION

QUALIFICATION INFORMATION

Name of the firm : _____

Name of proprietor / partner / Director : _____

Details for licenses held with validity (copy of license for the items quoted shall be enclosed) : _____

Non conviction certificate

Name of Item	Year	Batch No.	Qty	Sold to

AGREEMENT

THIS AGREEMENT made the..... day of ....., 2012 Between Tamilnadu Medical Services Corporation Limited, No.417, Pantheon Road, Egmore, Chennai – 600 008. (Name of purchaser) of ..... (Country of Purchaser) (here in after "the Purchaser") of the one part and ..... (Name of Supplier) of ..... (City and Country of Supplier) (here in after called "the Supplier") of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz;. Supply of **STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML** in the tender reference No. **Q016/M(P)/TNMSC/SYR/2012, Dt.18.09.2012** (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply of those goods and services for the sum of .....(Contract Price in Words and Figures) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to, and they shall be deemed to form and be read and construed as part of this agreement.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

a. The Letter of Acceptance issued by the purchaser.

b. The Notice Inviting Tender

c. The supplier's bid including enclosures, annexures, etc.

d. The Terms and Conditions of the Contract

e. The Schedule of Requirement

f. The Technical Specification

g. Any other document listed in the supplier's bid and replies to queries, clarifications issued by the purchaser, such confirmations given by the bidder which are acceptable to the purchaser and the entire Addendum issued as forming part of the contract.

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide, the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied / provided by the Supplier are as under.

Sl. No	**Drug Code**	**Brief Description of Goods & Services**	**Tender Qty in Unit***	**Unit Price**	**Sales tax in %**	**Total value inclusive of sales tax**
Total contract value						

*** Tender quantity indicated here is tentative and may vary subjected to various terms and conditions of the tender.**

DELIVERY SCHEDULE:

Supply shall be completed within 15 days from the date of purchase order.

IN WITNESS where of the parties here to have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said..... (For the Purchaser)

in the presence of .....

Signature

Name

Address

Signed, Sealed and Delivered by the

Said ..... (For the Supplier)

in the presence of .....

Signature

Name

Address

Annexure - I

Sl.No	Item Code	Name of the item / Specification	Unit	Approx Tender Qty
1.	R132	Sterile Disposable syringes with needle non-toxic/Non- Pyrogenic – 20ml	20ml	1,00,000

ANNEXURE-II

DECLARATION

I _____ Managing Director / Director / Partner / Proprietor of M/s._____ having its manufacturing or import unit / registered office at _____ do hereby declare that we have not blacklisted either by Tender Inviting Authority or by any State Government or Central Government Organization for the following products quoted in the tender. We are eligible to participate in the **ref. no.Q016/M(P)/TNMSC/SYR/2012, dt.18.09.2012** for the following products.

Sl. No.	Item Code	Name of the item

M/s._____

Company seal

To be attested by the Notary.

Annexure - III

Sl. No.	Item Code	Name of the Item	Unit	Quantity of Supply in Unit	Brand Name and Name of the Manufacturer	Rate per Unit * † (Landed Price) (7)			Total Value [(5) X (7)] In figures
						In figure		In Words	
						Rs.	P.		
(1)	(2)	(3)	(4)	(5)	(6)				(9)
1.	R132	Sterile Disposable syringes with needle non-toxic/Non- Pyrogenic – 20ml	20ml	1,00,000					

Total aggregate Value: Rs. _____

*** The rate quoted at column 7 should be exclusive of CST and Tamilnadu Govt. sales tax**
† In case of discrepancy between the prices quoted in words and in figures, lower of the two will be considered

Signature :

Place :
Date :

Name in Capital :
Designation :

Annexure-IV

TamilNadu Medical Services Corporation Ltd., Chennai - 600 008

LIMITED TENDER FOR THE SUPPLY OF STERILE DISPOSABLE SYRINGE WITH NEEDLE NON-TOXIC/NON-PYROGENIC – 20ML

TO TNMSC, CHENNAI .

BREAK UP OF LANDED PRICE PER UNIT

Ref. Clause 5

Break up of Landed price per unit

Sl. No. (1)	Item Code (2)	Name of the Drug (3)	Basic Price Inclusive of Incidental Services (4)	Packing & Forwarding Charges (5)	Freight and Insurance Charges (6)	Excise / Customs Duty (7)	Total landed Price without Tax (4+5+6+7) (8)	CST or VAT In % (9)
1	R132	Sterile Disposable syringes with needle non-toxic/Non- Pyrogenic – 20ml						

Note: The firms shall indicate the break up prices at Column 4 to 7 and 8 separately and wording like "Included" shall not be substituted for the same.

Prices quoted shall be only with 2 digits for the value of paise.