TAMILNADU MEDICAL SERVICES COPORATION LIMITED
417 Pantheon Road, Egmore, Chennai - 8
Website : **http ://tnmsc.tn.nic.in** **www.tnmsc.com**
E-mail: enggenquiry@tnmsc.com

BID REFERENCE:58810/TNMSC/ENGG/2012, Dt.06.08.2012

TENDER FOR PRINTING AND SUPPLY OF VARIOUS FORMS AND BOOKS FOR CONGENITAL DEFECT SURVEY

LAST DATE OF RECEIPT OF TENDER : 21.08.2012 upto 11.00 AM

NOT TRANSFERABLE

TAMILNADU MEDICAL SERVICES CORP. LTD.,
417, PANTHEON ROAD,
EGMORE,
CHENNAI 600 008.

Telephones : 28191890 / 28190259
E-mail : enggenquiry@tnmsc.com
Web site : www.tnmsc.com

TENDER FOR PRINTING AND SUPPLY OF VARIOUS FORMS AND BOOKS FOR CONGENITAL DEFECT SURVEY

BID REFERENCE	:	58810/ TNMSC/ENGG/2012 Dt.06.08.2012
DATE OF COMMENCEMENT OF SALE OF BIDDING DOCUMENT	:	06.08.2012
LAST DATE FOR SALE OF BIDDING DOCUMENT	:	20.08.2012
LAST DATE AND TIME FOR RECEIPT OF BIDS	:	21.08.2012, 11.00 AM
TIME AND DATE OF OPENING OF BIDS (Cover A – Technical)	:	21.08.2012, 12.00 Noon
PLACE OF OPENING OF BIDS	:	Tamilnadu Medical Services Corporation Ltd. 417, pantheon road, Egmore, Chennai 600 008.
ADDRESS FOR COMMUNICATION	:	Tamilnadu Medical Services Corporation Ltd. 417, pantheon road, Egmore, Chennai 600 008.

CONDITIONS OF TENDER FOR PRINTING AND SUPPLY OF VARIOUS FORMS AND BOOKS FOR CONGENITAL DEFECT SURVEY

1. Sealed bids in duplicate under two cover system (Technical and Price) will be received till 11.00 AM on 07.08.2012 by the Managing Director, Tamil Nadu Medical Services Corporation Limited (TNMSC), 417, Pantheon Road, Egmore, Chennai 600 008, for **"Printing and Supply of various forms and books for congenital defect survey"**

2. **Eligibility Criteria**

   a. The bidder shall be Printers of various types of printing work having their own printing machines. The list of machines available with them shall be certified by a Chartered Accountant.
   b. The Printing capacity of the bidder shall be a minimum 100% of the quantity of the forms and books per month similar to the one tendered and this should be certified by the Competent Authority / Chartered Accountant.
   c. The Annual Turnover of the bidder shall be Rs.19.50 lakhs for Sl.No.1, Rs.45.00 lakhs for Sl.No.2, Rs.0.60 lakhs for Sl.No.3, Rs.5.00 lakhs for Sl.No.4, Rs.0.06 lakh for Sl.No.5 and Rs.12.00 lakh for Sl.No.6 and Rs.12.00 lakh for Sl.No.7 in any one of the last 3 financial / Accounting years (2008 -2011), duly certified by Chartered Accountant.
   d. The bidder should furnish the information on past supplies and satisfactory performance in the Proforma given in **Annexure-V.**
   e. The bidder shall quote atleast supply of 50% of the tender quantity of the items in 30 days time.
   f. The purchaser reserves the right to award the contract to more than one bidder, based on the capacity of the bidder(s) to deliver the cards within 30 days as time is the essence of the contract.

g. The Bidder shall furnish data to support that he has the financial and production capacity to perform the contract and complete the supplies within the stipulated delivery period.

2.1. Distributors / Agents are not eligible to participate in this bid. The supply shall also be effected directly by the firms and not through distributors / agents.

Interested eligible Bidders may obtain further information from the office of the Tamilnadu Medical Services Corp. Ltd. 417, Pantheon Road, Egmore, Chennai 600 008. Tamilnadu.

3. A complete set of bidding documents may be purchased by any interested eligible bidder on submission of a written application to the above office and upon payment of a non-refundable fee as indicated below in the form of a Demand Draft in favour of **Tamilnadu Medical Services Corp. Ltd., payable at Chennai**.

4. The bidding document may be obtained from the office of **Tamilnadu Medical Services Corp. Ltd., 417, Pantheon Road, Egmore, Chennai 600 008**, during office hours namely, from **10.00 hours** to **17.00 hours** on all working days either in person or by post.

a)	Price of bidding document (Non-refundable)	:	Rs.5,725/- (Inclusive of all taxes) (Alternatively, the tender document can be downloaded from www.tenders.tn.gov.in and TNMSC website www.tnmsc.com at free of cost)
b)	Postal charges, inland	:	Rs.200/- (extra)
c)	Date of commencement of Sale of bidding document	:	06.08.2012
d)	Pre-bid meeting	:	10.08.2012 at 11.00 AM
e)	Last date for sale of Bidding Document	:	20.08.2012
f)	Last date and time for Receipt	:	21.08.2012, 11.00 AM

of bids

g)	Time and date of Opening of Technical bids	:	21.08.2012, 12.00 Noon
h)	Place of opening of bids	:	Tamilnadu Medical Services Corporation Ltd., 417, Pantheon Road, Egmore, Chennai 600 008.
i)	Address for communication	:	Tamilnadu Medical Services Corporation Ltd., 417, Pantheon Road, Egmore, Chennai 600 008.

5. All bids must be accompanied by a bid security as specified in the bid document and must be delivered to the above office at the date and time indicated above. Bids will be opened in the presence of Bidders' representative who choose to attend on the specified date and time.

6. At any time prior to the dead line for submission of bids, TNMSC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder modify the bidding documents by an amendment. All prospective bidder who have received the bidding documents will be notified of the amendment in writing or by cable and that will be binding on them. In order to allow prospective bidders reasonable time to take the amendment in to account in preparing their bid, TNMSC may at its discretion, extend the dead line for the submission of bids.

7. The bid and all correspondence and documents shall be in English Language.

8. The bidder should send, along with the bid, the following certificates for the items tendered in a separate cover, hereafter called **"Cover A".**
   (a) Earnest Money Deposit
   (b) Duly attested photocopy of Industrial License.

(c) Documentary evidence for the constitution of the firm with details of the name, address, telephone number, fax No., e-mail address of the firm and of the Managing Director/Partners/Proprietor.

(d) Authorization for a senior responsible Officer of the company with authorization to transact business.

(e) Details of similar works done in the last three years in Annexure VI with copies of purchase orders.

(f) Annual turnover statement for three years i.e2008-09, 2009-10 & 2010-11 duly attested by the Auditor.

(g) Balance Sheet and Profit and Loss Account duly certified by the Auditors.

(h) Sales Tax Clearance certificate, if any as on 31.03.2011 (as per form attached in Annexure I).

(i) The declaration form in A

(j) Annexure II & III must be signed by the bidder and notarised.

(k) Declaration to the effect that the sample can be subjected to any (or all) types of Laboratory tests, as is deemed fit by the Committee of Experts of TNMSC (Annexure IV).

(l) Details of manufacturing unit in Annexure VIII.

(m) List of items quoted (without rates).

The above certificates should be submitted in **"Cover A",** addressed to the Managing director, Tamil Nadu medical Services Corporation Limited, Chennai – 8.

(n) Two numbers of samples with **Annexure VII.**

8.1 (a) The documents / certificates should be under the name and address of the premises where the printing work quoted are actually to be carried out.

(b) The bidder shall submit a checklist of documents enclosed with their page number (in the enclosed proforma in Annexure IX).

8.2 Annexure VI of the bid duly filled in duplicate giving the rates for various items should be sent in a separate sealed cover, hereafter called "Cover B". Annexure VI of the bid document should be used for quoting the rate.

NOTE : The rates quoted should be inclusive of Excise Duty but exclusive of Sales Tax in the prescribed format enclosed.

"Cover B" should also be addressed to the Managing Director, Tamil Nadu Medical Services Corporation Limited, Chennai – 8. Each page of the bid should be authenticated by the bidder.

8.3 Samples:-

i). The Bidder shall furnish **samples** for the following items at **free of cost.**

a. 1 No. Cut size Sheet proposed to be used in printing of the forms and books.

b. 1 No. Dummy forms and register.

ii). The item submitted as sample should be of the same specifications for which the bid has been quoted. Any deviation from this will result in rejection of the sample. The supplies should confirm to the approved sample.

iii). The type and nature of test is the prerogative of the Experts of TNMSC.

iv). The samples submitted should be pasted / tagged individually with a label in the format given below. The particulars on the label should be furnished in indelible ink.

MODEL LABEL

TNMSC TENDER No.	
Sl.No of the Item of the tender	**:**
Description	**:**
No. of pieces submitted	**:**
Name of the Tenderer	**:**
Date	**:**

(a) The samples shall be submitted in Cover "A" in the proforma indicated in Annexure VIII duly signed and separately sealed. Any sample in deviation of the description will not be accepted.

9. The **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** shall be separately sealed superscribing as Technical Bid -**Cover "A"** and Price Bid-**Cover "B",** indicating the Bid reference and Bid description, and both these covers shall be placed in an outer cover and sealed. The sealed cover of this bid should reach the Managing Director, TamilNadu Medical Services Corporation Limited by 11.00 AM on 21.08.2012. Bids will be opened at the Office of TamilNadu Medical Services Corporation Limited, Chennai-8 at 12.00 Noon on 21.08.2012 in the presence of the bidders who choose to be present. The Cover "A" of the Bids only will be opened on 21.08.2012. Cover "B" of those bidders which satisfy the standard minimum criteria laid down by the TNMSC on the basis of the details furnished by the bidder in Cover "A" will be opened subsequently and the date of opening of Cover "B" will be intimated to the eligible / short listed bidders.

10. **BID SECURITY**

Each bid must be accompanied with Bid Security for the value indicated in schedule of requirement by means of A Cashier's cheque, certified cheque or demand draft on any scheduled bank in favour of TamilNadu Medical Services Corporation Limited payable at Chennai.

10.1 Any bid not secured in accordance with Clause 12.1 above will be rejected as non-responsive.

10.2 Unsuccessful bidder's bid security will be discharged / refunded as promptly as possible but not later than 30 days after the expiration of the period of bid validity prescribed.

10.3 The successful bidder's bid security will be discharged upon the bidder signing the contract and furnishing the performance security.

10.4 The Bid security may be forfeited.

a. If a bidder withdraws its bid during the period of bid validity specified

(or)

b. In case of a successful bidder, if the bidder fails:
   i. To sign the contract; or
   ii. To furnish performance security.

11. PEFORMANCE SECURITY

With in seven days of the receipt of Notification of Award, the successful bidder shall furnish the performance security for an amount of 5% (Five Percent) of the Contract value.

The Performance security should be paid in respect of the contract on or before the due date fixed, in the form of Demand Draft drawn in favour of the Managing Director, TamilNadu Medical Services Corporation Limited, Chennai – 8, or in the form of Bank guarantee issued by a Nationalized / scheduled bank in the form provided in **Annexure X**. The BG shall valid for a period of 60 days beyond the warranty period.

12. PERIOD OF VALIDITY OF BIDS:-

Bids shall remain valid for 90 days after the date of Technical Bid (Cover "A") opening prescribed by TNMSC. A Bid valid for a shorter period will be rejected as non- responsive.

13. SIGNING OF CONTRACT

The tenderer whose tender is accepted shall sign a contract in the form provided at **Annexure XI** on a non-judicial stamp paper of value of Rs.100/- (stamp duty to be paid by the tenderer) with the Managing Director, TamilNadu Medical Services Corporation Limited, Chennai, within 7 days from the date of receipt of the intimation by him that his tender has been accepted.

14.WARRANTY

The supplier warrants that goods supplied under this contract are new, unused and shall have no defect arising from materials or workmanship or from any act or

omission of the supplier, that may develop under normal use of the supplied goods for a period of 12 months from the date of supply.

In the case of successful tenderers, the Bid security paid in the form of Demand Draft may, at the discretion of Managing Director, Tamil Nadu Medical Services Corporation Limited, Chennai, be adjusted towards the Performance Security payable.

15. PRICES AND OTHER CONDITIONS

The details of the required forms and books are shown in Annexure VII. The quantity mentioned is only the probable requirement and may increase or decrease as per the decision of the Managing Director, Tamil Nadu Medical Services Corporation Limited. The rates quoted should not vary with the quantum of the order or the destination.

The original bid documents and schedules issued to the bidder should be signed by the bidder at the bottom of each page with the office seal duly affixed and returned along with the bid.

Bids should be typewritten and every correction in the bid should invariably be attested by full signature by the bidder with date before submission of the bids to the authorities concerned, failing which the bid will be ineligible for further consideration. Corrections done with correction fluid should also be duly attested.

Bid has been called for forms and books by description. The bidders should quote the rates for the items described as per the specification and not in any other trade / brand name. Any omission will result in the rejection of the bid.

Rates inclusive of Excise Duty but exclusive of Sales Tax should be quoted for each of the required forms and books separately on FOR basis, No bid for the supply of forms and books with conditions like. “AT CURRENT MARKET RATES” shall be accepted and no bid in which the rate is quoted for a unit other than the one asked for shall be considered. No handling, clearing or transport charges etc. will be paid. The deliveries should be made as stipulated in the supply order placed with successful bidder.

Each bid must contain not only the rate but also the total value of each item quoted for supply in the respective columns. The aggregate value of all the items quoted in the bid shall also be furnished.

The rates quoted and accepted will be binding on the bidder for the stipulated period and on no account will any increase in the price be entertained till the completion of this bid period.

No bid shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rates quoted by him. Clerical error, typographical error etc., committed by the bidder in the bid forms shall not be considered after opening the bids. Conditions such as " SUBJECT TO AVAILABILITY" " SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED" etc., will not be considered under any circumstance and the bids of those who have given such conditions shall be treated as incomplete and for that reason, shall be summarily rejected.

The successful bidder will be asked to pack the forms and books with an appropriate logogram to be specified by the TNMSC depending on the product. An undertaking to this effect should be executed by the successful bidder as given in the **Annexure III.**

16. PACKAGING

The forms and books shall be supplied in the packing to prevent damage or deterioration during transit. This will be in addition to the logograms specified.

17. QUALITY TESTING

17.1 Samples of supplies in each batch may be chosen at the point of supply or distribution / storage points for testing / evaluation. The samples will be sent to the Laboratories for testing as decided by TNMSC / End user. Handling and testing charges will have to be borne by the supplier.

17.2 If samples are chosen, then the supplies will be deemed to be completed only upon receipt of the quality certificates from the Institutions. Samples which do not meet quality requirements shall render the relevant batches liable to be rejected. If the samples do not conform to statutory standards, the tenderer will be liable for relevant action under the existing laws and the entire stock should be taken back by the supplier within a period of 7 days of the receipt of the letter from the consignee(s). The stock shall be taken back at the expense of the supplier. The consignee has the right to destroy such substandard goods if the supplier does not take back the goods within the stipulated time. The suppliers for the product shall be blacklisted and no further supplies accepted from him till he is legally cleared. The supplier is also not eligible to participate in TNMSC tenders for supply of such items for a period of three subsequent years.

17.3 The bidder should clearly understand that the decision of the Managing Director, TamilNadu Medical Services Corporation Limited, Chennai, or any Officer authorized by him as to the quality of the supplied items shall be final and binding.

18. ACCEPTANCE OF BIDS AND SUPPLY CONDITIONS

18.1The Managing Director, TamilNadu Medical Services Corporation Limited reserves to himself the right to reject the bids or to accept the bids for the supply of all articles or for any one or more of the articles tendered for in a bid without assigning any reason.

18.2 The Managing Director, TamilNadu Medical Services Corporation Limited will be at liberty to terminate without assigning any reasons therefore the contract either wholly or in part on one-week notice. The supplier will not be entitled for any compensation whatsoever in respect of such termination.

18.3 The acceptance of the bids shall be communicated to the bidder in writing.

18.4 The supply should be completed within 30 days from the date of receipt of firm order, out of which a maximum of 15 days is permitted for the process of submitting sample forms and books and its approval by the dept. If no supply is received even after 30 days of receipt of the firm order, such orders will be

liable for cancellation. He shall also suffer forfeiture of the Bid Security and Performance Security. However the Managing Director, TNMSC at his discretion can accept delayed supply with liquidated damages at the rate of 0.5% per week or part thereof subject to a maximum of 10% of the contract value.

If the bidder fails to execute the supply within the stipulated time, the TNMSC is empowered to make emergency purchases and claim the difference in total cost from the bidder in addition to other penal clauses.

The Managing Director, TNMSC Ltd., or his authorized representative(s) has the right to inspect the factories of those companies who have quoted for the bid, before, accepting the rate quoted by them or before releasing any order.

19. PAYMENT PROVISIONS

No advance payments towards costs of Printing and Supply of forms and books and Reports will be made to the bidder.

100% payment will be after completion of the supply of the forms and books at the respective centres and against submission of bills with certification from the authorized officers of the centres for receipt of the forms and books in Good condition.

If the successful bidder fails to execute the contract agreement and /or deposit the required performance security within the time specified or withdraw his bid after the intimation of the acceptance of his bid has been sent to him owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and the Bid security by him along with the bid, forfeited to Government and he will also be liable for all damages sustained by the TNMSC by reasons of such branch including the liability to pay any difference between the prices accepted by him and those ultimately paid by the indenting authority for the procurement of the items concerned. Such damages shall be assessed by TNMSC whose decision is final and the amount

so assessed is recoverable by proceeding under the TamilNadu Revenue Act 1864 (Madras Act.II of 864 as an arrear of Land Revenue).

If any of the articles which the successful bidder has failed to supply is not available in the local market or if it is not possible for the TNMSC to purchase it in time, for the requirements of the institution it will be open to TNMSC, or to any persons authorized by TNMSC in this behalf to purchase a substitute for the said article and to recover from the bidder the difference, if any between the price or prices of the substituted articles.

The opinion of the TNMSC as to the availability of the articles in the local market and as to whether it is possible to purchase it in time for institution requirement and as to the nature and quality of the substitute to be purchased is final and binding on the supplier.

No claims shall lie against the Tamil Nadu Medical Services Corporation Limited, Chennai in respect of interest on Earnest Money Deposit or on Security Deposit.

In the event of any dispute arising out of the bid such dispute would be subject to the jurisdiction of the Civil Court within the city of Chennai.

ANNEXURE I
Ref. Clause No. 10 (i)

FORM OR CERTIFICATE OF SALES TAX VERIFICATION TO BE PRODUCED BY AN APPLICANT FROM THE CONTRACT OR OTHER PATRONAGE AT THE DISPOSAL OF THE GOVERNMENT OF TAMIL NADU.

(To be filled up by the applicant)

01. Name or style in which the applicant is assessed or assessable to Sales Tax Addresses or assessment.

02. a. Name and address of all companies, firms or associations or persons in which the applicant is interested in his individual or fiduciary capacity.

    b. Places of business of the applicant (All places of business should be mentioned).

03. The Districts, taluks and divisions in which the applicant is assessed to Sales Tax (All the places of business should be furnished).

04. a. Total contract amount or value of patronage received in the preceding four years.

2008	-	2009
2009	-	2010
2010	-	2011

b. Particulars of Sales - Tax for the preceding four years.

Year	Total T.O. be assessed Rs.	Total Tax assessed Rs.	Total Tax paid Rs.	Balance due Rs.	Reasons for balance Rs.
2008-2009					
2009-2010					
2010-2011					

c. If there has been no assessment in any year, whether returns were submitted any, if there were, the division in which the returns were sent.

d. Whether any penal action or proceeding for the recovery of Sales Tax is pending.

e. The name and address of Branches if any:

I declare that the above information is correct and complete to the best of my knowledge and belief.

Signature of applicant:
Address:
Date:

(To be filled up by the Assessing authority)

In my opinion, the applicant mentioned above has been/ has not been/ doing everything possible to pay the tax demands promptly and regularly and to facilitate the completion of pending proceedings.

Date Seal : Deputy / Asst. Commercial Tax - Officer
Deputy Asst.

NOTE: A separate certificate should be obtained in respect of each of the place of business of the applicant from the Deputy Commercial Tax Officer or Assistant Commercial Tax Officer having jurisdiction over that place.

ANNEXURE II
Ref. Clause No. 10. (j)

DESIGNS FOR LOGOGRAMS

The items shall have the following logogram and the label shall be overprinted in red color with the words.

"TamilNadu Government Supplies
Not for Sale"

DECLARATION

I do hereby declare that I will supply the forms and books and Records as per the above design.

Signature

Attested by Notary Public.

ANNEXURE III
Ref. Clause No. 10 (j)

DECLARATION FORM

I/ We_____
have our _____
_____ Office at _____ do declare that I/We have carefully read all the conditions of bid sent to me/ us by the Managing Director, Tamil Nadu Medical Services Corporation Ltd., Chennai, for the bids floated by him for the supply of items as per scheduled delivery period of the purchase order and abide by all conditions set forth therein.

I / We further declare that I/ We have inspected the specimen copy of the forms and books at TNMSC office and fully understood the scope of work.

Signature :

Date :

Name of the
firm and address :

ATTESTED BY NOTARY PUBLIC

ANNEXUREI V
Ref. Clause No. 10 (k)

DECLARATION FOR SAMPLE TESTING

I / We do hereby declare that I / We will agree to TNMSC Ltd., subjecting the samples to any or all types of Laboratory test as it deemed fit by the Committee of experts of TNMSC Ltd.

Signature

Attested by Notary Public.

ANNEXURE V
Ref. Clause No. 10 (e)

Proforma for Performance Statement

(for a period of last 3 years)

Name of firm_____

Name of the work	Year of execution	Quantity	Purchase order reference	Name and full address of the purchaser*
1	2	3	4	5

Signature and seal of the Bidder_____

* Details of similar works done for Government Institutions shall be separately indicated.

Annexure VI (Enclosed Separately)

(Page No. 33)

ANNEXURE VII

Ref. Clause No. 10.3

PROFORMA FOR SUBMISSION OF SAMPLES OF FORMS AND BOOKS AND REPORTS

01. Name of the Bidder :

Address :

Sl.No.	Item No. of the Bid	Name of the item	Qty. Submitted

Station :

Signature :

Date :

ANNEXURE - VIII
Ref. Clause No. 10 (l)

DETAILS OF MANUFACTURING UNIT

Name of the Bidder & Full Address :

Phone Nos. :

Fax :

E-Mail :

Date of Inception :

Licence No. & Date :

Issued by :

Valid up to :

Details of manufacturing / printing activity :

i). Off-set Printing Machines :-

a). Nos. Owned.
b). Make.
c). Printing Capacity.

ii). Case making and Hard Cover Binding facility:-

a). Nos. Owned.
b). Make.
c). Capacity.

Name of the authorised signatory :

Specimen signature of the authorised
Signatory :

Note: The details of unit shall be for the premises where the printing works quoted are actually to be carried out.

ANNEXURE - IX
Ref. Clause 10.1 (b)

COVER - A.

1. Bid Security	Page No.		Yes		No	
2. Documentary evidence for the constitution of the firm	Page No.		Yes		No	
3. Authorization to a senior responsible officer of the firm.	Page No.		Yes		No	
4. Details of similar work done in the last 3 years Annexure (VI).	Page No.		Yes		No	
5. Annual turnover statement for 3 years	Page No.		Yes		No	
6. Balance sheet & Profit & Loss Account	Page No.		Yes		No	
7. Annexure I (I.T Clearance Certificate)	Page No.		Yes		No	
8. Annexure II (S.T Clearance Certificate)	Page No.		Yes		No	
9. Annexure III & IV (Declarations)	Page No.		Yes		No	
10. Declaration for sample testing (Annexure V).	Page No.		Yes		No	
11. Annexure IX – Details of manufacturing unit.	Page No.		Yes		No	
12 Samples (with Annexure VII)			Yes		No	
13. List of items quoted (Without rates)	Page No.		Yes		No	
14. Tender conditions and schedules, duly signed by the Tenderer.	Page No.		Yes		No	

Cover B

Annexure VI	Page No.		Yes		No	

Technical Specification for Printing and Supply of various forms and books

1. **Form 1 A**

   60 GSM good quality cream wove page in A4 size. One sheet single side printing of text as specimen. Single color.

2. **Form 1 B**

   60 GSM good quality cream wove page in A4 size. One sheet printing of text as per specimen on both side. Single color.

3. **Form 2**

   60 GSM good quality cream wove page in A4 size. One sheet printing of text as per specimen on single side. Single color.

4. **Form 3**

   No. of pages 5 (no. of sheet 3)

   60 GSM good quality cream wove page in A4 size. Map litho paper, printing of text as per specimen. 1st page to 4th page back to back and one single side A4 sheet (5th page). Side pining. Single color.

5. **Form 4**

   60 GSM good quality cream wove page in A4 size. Single side printing of text as per specimen . Single color.

6. **Book 1**

   Size 11.5” x 8.25” with 50 page – map litho single colour printing of text on both side as per specimen.

   Front and back cover : 300 GSM – Art card – Front side multicolor. 3 side pining.

7. **Book 2**

   Size 11.5” x 8.25” with 36 page - 170 GSM Art pager multicolor landscape printing of text with photos as per specimen.

   Front and back cover : 300 GSM – Art card – Front side multicolor. 3 side pining.

Note:-

The bidder may verify the specimen copies available at TNMSC office during working hours.

Special Conditions :-

1). Bidders who do not posses the eligibility criteria specified in the bid document for evaluation will not be considered for evaluation.

2. Insurance

The goods supplied under the contract shall be fully insured by the supplier at his cost to an amount equal to 110% of the FOR value of the goods on “ALL RISKS” basis.

3. Destination of Delivery

The forms and books shall be delivered to the Deputy Director of Health Services and Head Quarters Rural Services.

SCHEDULE OF REQUIREMENT

Sl. No.	Item	Unit	Qty	Bid security (Rs.)
	Various Forms And Books For Congenital Defect Survey			
1.	Form 1 A	Nos.	6,50,000	2000/-
2.	Form 1 B	Nos.	150,00,000	45000/-
3.	Form 2	Nos.	2,00,000	600/-
4.	Form 3	Nos.	5,60,000	5000/-
5.	Form 4	Nos.	20,000	50/-
6.	Book 1	Nos.	24,000	12000/-
7.	Book 2	Nos.	24,000	12000/-

Delivery schedule: Within 30 days from the date of receipt of Purchase Order

Place of Delivery :- To the office of Deputy Directors of Health Services at seven districts and Head Quarters at Chennai as per the distribution list provided by the dept.

Annexure – X
(Ref. Clause -13)

PERFORMANCE SECURITY FORM

To : _____ (Name of ***Purchaser***)

WHEREAS ..... (Name of the Supplier) herein called "the Supplier" has undertaken, in pursuance of Contract No..... dated, ... to supply ..... (Description of Goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognised bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, upto a total of ..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ..... day of ..... 200.

Signature and Seal of Guarantors

.....

.....

.....

Date ..... 20 .....

Address .....

.....
.....

Annexure – XI
(Ref.Clause 15)

CONTRACT FORM

THIS AGREEMENT made the ..... day of ....., 20..... between ..... (Name of ***Purchaser***) of ..... (Country of ***Purchaser***) (hereinafter "the ***Purchaser***") of one part and .....(Name of Supplier) of ..... (City and Country of Supplier) (hereinafter "the Supplier") of the other part:

WHEREAS the ***Purchaser*** is desirous that certain Goods and ancillary services should be provided by the Supplier, viz., ... (Brief Description of Goods and Services) and ..... has accepted a bid by the Supplier for the supply of those goods and services in the sum of ..... (Contract Price in Words and Figures) (hereinafter "the Contract Price").

NOW THIS AGREEMENT WITHNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz.:

   (a) the Bid Form and Price Schedule submitted by the Bidder;

   (b) the Schedule of Requirements;

   (c) the Technical Specifications;

   (d) the General Conditions of Contract;

   (e) the Special Conditions of Contract; and

   (f) the ***Purchaser***'s Notification of Award

3. In consideration of the payments to be made by the ***Purchaser*** to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the ***Purchaser*** to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The ***Purchaser*** hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

BRIEF PARTICULARS OF THE GOODS AND SERVICES WHICH SHALL BE SUPPORTED / PROVIDED BY THE SUPPLIER ARE:

S.No.	Brief Description of	Quantity to be Supplied	Unit Price	Total Amount (3 x 4)	Sales Tax & other Taxes Payable
1	2	3	4	5	6

Total Value: 5 + 6

Delivery Schedule:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said ..... (For the ***Purchaser***)

in the presence of .....

Signed, Sealed and Delivered by the

said .....(For the Supplier)

in the presence of .....

ANNEXURE - VI

PRICE SCHEDULE

Printing and Supply of Various Forms and Books for Congenital Defect Survey

Tender No. 58810/TNMSC/ENGG/2012, Dt.06.08.2012.

Sl. No.	Name of the forms and books	Qty. (Nos)	Unit Rate (Rs.)	Unit rate (Rs. in words)	Total Amount (Rs.)	Sales and other Taxes payable (Rs.)
(1)	(2)	(3)	(4)	(5)	(6) = (3) x (4)	(7)
1.	Form 1 A	6,50,000				
2.	Form 1 B	150,00,000				
3.	Form 2	2,00,000				
4.	Form 3	5,60,000				
5.	Form 4	20,000				
6.	Book 1	24,000				
7.	Book 2	24,000				

Note: In case of discrepancy between unit price and total price, the unit price shall prevail.

Place :
Date :

Signature of Bidder……
Name ……
Business Address ……