

**TAMIL NADU MEDICAL SERVICES CORPORATION LIMITED**

(A Government of Tamilnadu Undertaking)

417, PANTHEON ROAD, EGMORE, CHENNAI – 600 008.

**ISO 9001:2008 Certified Organisation**

Phone:28191890, 28190259 Fax No.28190636

CIN: U85110TN1994SGC027939

**Ref. No.308/FUR/LT/DME-GRH/TNMSC/ENGG/2018**

**12.06.2018**

**INVITATION FOR QUOTATIONS FOR SUPPLY OF EQUIPMENT**  
**THIS INVITATION DULY SIGNED ON ALL PAGES SHOULD BE ATTACHED**  
**WITH THE QUOTE**

From

The General Manager (E),  
TamilNadu Medical Services Corporation Limited,  
417, Pantheon Road, Egmore,  
Chennai – 600 008.

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

Sub: Invitation for Quotations for Supply of Executive Table, Computer Table and Examination Table with Storage capacity - Reg.

-----

1. You are invited to submit your most competitive quotation for the following goods:-

Sl. No.	Brief Description of the Goods	Qty in Nos.	Delivery Period	Place of Delivery
1.	Executive Table	41	Within 30 days from the date of receipt of supply order	Indicated at Annexure-II
2.	Computer Table	53		
3.	Examination Table with Storage capacity	39		

**2. Bid Price**

- 2.1 The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- 2.2 All duties, taxes payable by the contractor under the contract shall be considered in the quoted price indicating the breakup value.

2.3 a) The bidder should furnish the CIF value of the imported component with Customs duty separately in the price bid in addition to the other breakup value packaging & Forwarding, Inland transport, Installation and commissioning and other incidental charges

b) The bidders are advised to take in to consideration the savings available due to abolition of CVD and SAD for imports now due to GST implementation, and consider the benefits out of it as a reduction, while arriving at their bid price.

c) Similarly, the benefits that could be availed out of High Sea Sales/ Sales in course of import should also be considered as a reduction while arriving at their bid price.

d) GST shall be indicated separately.

2.4 The Prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

3.1. Earnest money deposit:- Each quotation should be submitted with an EMD of Rs.1,000/- by means of DD drawn in favour of "Tamilnadu Medical Services Corporation Limited, Chennai payable at Chennai.

3.2 Quotation received without EMD amount will be treated as non-responsive.

3.3 The bidder should furnish the GST registration no. for supply and services and the code no. for the goods quoted.

3.4 The GST registered bidders are only eligible to participate in the quotation.

3.5 The bidder should furnish the details of Bank name, Branch name, Account no., IFSC code and a copy of cancelled cheque leaf.

3.6 The validity of the Demand Draft / Banker's Cheque furnished for EMD should be not less 15 days.

4. **Validity of Quotation:-**

Quotation shall remain valid for a period not less than **45** days after the deadline date specified for submission.

## **5. Evaluation of Quotations:-**

- 5.1 The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- (a) are properly signed; and
  - (b) conform to the terms and conditions, and specifications
  - (c) Not furnishing Catalogues, Point wise compliance statement of Technical specification, and producing the sample of the quoted item for demo within one week notice, if called for would be treated as a violation of the terms of the tender and the bids would be treated as non responsive.

The Quotation would be evaluated separately for each item. GST will not be taken into account in evaluation.

## **6. Award of contract:-**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 6.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 6.3 For delay in supply of the goods beyond the stipulated delivery period, liquidated damages at 0.5% per week or part thereof of undelivered portion of the contract, subject to a maximum of 10% of the contract value is leviable.
- 6.4 You shall furnish performance security for 5% of contract value by means of demand draft drawn in favour of Managing Director Tamilnadu Medical Service Corporation Limited Payable at Chennai which will be returned after satisfactory completion of warranty period.

6.5 Payment shall be made within 30 days after delivery of the goods,  
against submission of bills with certification from the consignee for satisfactory completion of supply.

6.6 The item supplied shall carry a warranty of atleast 3 years for equipment from the date of acceptance of the goods by the consignee.

7. You are requested to submit the quotations in a sealed cover superscribed **“Quotations for Procurement of Executive Table, Computer Table and Examination Table with Storage capacity to Govt. Rajaji Hospital, Madurai”** and quotations should reach Tamil Nadu Medical Services (A Govt. of Tamilnadu Undertaking), 417, Pantheon Road, Egmore, Chennai – 600 008 on or before **12.00 hours** on **26.06.2018**.

8. Quotation will be opened at **12.30 hours** on **26.06.2018** in the presence of bidders.

9. We look forward to receive your quotations and thank you for your interest in this project.

**Sd/-**  
**General Manager (E)**

## PRICE SCHEDULE

1	2	3	4	5					6	7	8
				PRICE FOR EACH UNIT							
Sch No.	Item Description	Country of origin	Quantity & Unit	Ex-factory Ex-warehouse Ex-showroom off-the shelf for CIF (a)	Packing & forwarding (b)	Inland transport, Insurance and Incidental costs incidental to delivery (c)	Incidental services (d)	Customs duty (e)	Unit price a+b+c+d+e	Total price per schedule for delivery at final destination (4 x 6)	GST – IGST/CGST/ SGST payable if contract is awarded
1	Executive Table		41 Nos.								
2	Computer Table		53 Nos.								
3	Examination Table with Storage capacity		39 Nos.								

### **i. Unit price in (6) (Rs. in words)**

1. Executive Table as per specification with HSN code/ rate of GST.....
2. Computer Table as per specification with HSN code/ rate of GST.....
3. Examination Table with Storage capacity as per specification with HSN code/ rate of GST.....

### **Note:**

- (a) In case of discrepancy between unit price and total price, the unit price shall prevail.
- (b) **The bidder should indicate the HSN code of the equipment/ service and applicable GST rate**
- (c) **The bidder should quote for the prices separately from column 5(a) to 5(e) and should not state “as inclusive” of all rate.**

Place :

Signature of Bidder.....

Date :

Name .....

Business Address.....

**TECHNICAL SPECIFICATION**

**1. Specification for Executive Table**

1. Providing and placing Executive Desk having drawer unit + Side Return Unit with mounted pedestal + Two Drawer Mobile Pedestal + Back Unit.
2. Main Table: The table top and side panels shall be made of 25mm thickness particle board of Grade II Type II as per IS-3087-2005 with laminated / pre laminated finished of approved shade.
3. Modesty panel shall be made from 18mm particle board .
4. The main table is provided by Mobile Pedestal having of 1 File Drawer and 1 Box Drawer mounted 4 castors with front 2 castors lockable.
5. The drawer top, and side panels including the drawer fascias is made out of 18mm pre-laminated board (PLB), the back of the drawer unit is made from 9mm PLB.
6. The units are assembled by knockdown fittings such as Minifix & dowels. The drawer are mounted on rollers slides to enable smooth operation of the drawer.
7. The pedestals shall have central locking mechanism. The handles etc. shall be as per manufacturer specification.
8. Side Unit with Mounted Pedestal: Side unit top shall be made from 25mm PLPB/laminate finished. Pedestal is fixed to the underside of this Side top using MS tubular props.
9. Three Drawer Pedestal Comprises of 3 Box Drawer. The drawer top, and side panels including the drawer fascias is made out of 18mm pre-laminated particle board (PLB), the back of the drawer unit is made from 9mm PLB.
10. All the exposed edges is concealed with machined pressed 2mm PVC lipping .The units are assembled by knockdown fittings such as Minifix & dowels.
11. The drawer boxes are mounted on rollers slides to enable smooth operation of the drawer. The filing drawers are mounted on slides with ball bearings.
12. The pedestals shall have central locking mechanism.
13. The handles etc. shall be as per manufactures specification.
14. Pre laminated Particle Board shall be Grade II Type II conforming to IS:12823:1990

15. Back Unit: The storage cabinet carcass, shelves and shutters will be made up of 18mm thick pre-laminated particle board however the back Panel shall be made out of 9mm thick prelaminated particle board. The shelves shall be adjustable. Hinges, locks handles etc. shall be as per manufacturer specification. Pre-laminated Particle Board shall be Grade II Type II conforming to IS:12823:1990

The minimum sizes of the units are as under:

1. The size of the main desk shall be 2000mm W x 1000mm D x 750mm H . 2. The size of the Side Unit shall be 1380mm W x 600mm D x 750mm H 3. The size of the back unit shall be 1380mm XW 500mm D x 610mm H 4. Mobile Pedestal size shall be 400mm W x 550mm D x 585mm H 5. The table shall be supplied with CRCA powder coated key board with mouse tray made of 0.8mm CRCA. It shall also have an in-built LHS/RHS mouse tray, made of 0.8mm thick M.S. sheet . The Powder coating thickness shall be 40 microns. 6. The table shall be supplied with Powder coated CPU trolley on castors made up of 0.8mm CRCA with front 2 castors lockable. The Powder coating thickness shall be 40 microns.

Note:- 1) All material like laminate /pre-laminated boards / particle board shall be used of relevant ISI specification. 2) All exposed edges of top surface, shelves etc. shall be suitable sealed.

## **2. Specification for Computer table**

- CPU and Printer Shelf
- Slideout Keyboard Tray
- Drawer for Accessories
- Engineered Wood
- Width 123 cm
- Depth 61 cm
- Height 77 cm
- The manufacturer should be ISO certified /or the product should be ISI marked.

### **3. Specification for Examination table with storage capacity**

1. Dimension: approx. size: 1890-1950 mm L x 560-600mm W x 840-900mm H. Fixed upholstered top 64mm thick in two sections.
2. Body frame work made from 18G. CRCA sheet and 20 mm x 40mm x 18 G MS. □ Rectangular Tubes Couch fitted with stainless steel Legs.
3. Headrest adjustable on gas spring.
4. Upper section of box approx. size 1220 mm L x 460 mm W x 630 mm H with three sliding drawers of approx. size 320 mm L x 430 mm W x 75 mm H.
5. Lower section comprises of three cabinets of approx. inside size 350 mm L x 440 W mm x 430 H mm with separate doors & lock. B.P. apparatus tray made of 18 G MS sheet of approx. size 350 mm L x 120 mm W X 20 mm H provided on a swinging rod rotating through a bush welded on the body of the couch.
6. Should have Sliding Inbuilt Step Stool. All mild steel components should be thoroughly pre-treated chemically to remove rust and foreign matter like Grease, Oil etc. by dip tank process pre-treatment system.
7. The treated Metal Surface should have coating of Epoxy Polyester Powder and oven baked at 180 degree to 200 degree Centigrade to avoid contamination of the clean metal surface from dust particles (thickness not less than 60 micron).
8. The manufacturer should be ISO certified /or the product should be ISI marked.



**Place of Delivery**  
**Govt. Rajaj Hospital, Madurai**

<b>Sl.No.</b>	<b>Name of the Department</b>	<b>Executive Table</b>	<b>Computer Table</b>	<b>Examination Table with Storage capacity</b>
1	Auditorium	2	2	0
2	Telemedicine	2	0	0
3	CSSD	1	1	0
4	OP	6	6	6
5	Pharmacology	1	0	0
6	Biochemistry	2	4	1
7	Pathology	1	2	0
8	Anaesthesia	2	6	0
9	Surgery	5	6	10
10	Neurology	5	6	10
11	Radiology	4	4	0
12	Urology	5	6	3
13	Nephrology	1	2	3
14	Medical Gastroenterology	2	4	3
15	Surgical Gastroenterology	2	4	3
	<b>Total</b>	<b>41</b>	<b>53</b>	<b>39</b>